

COWELL HOMEOWNERS ASSOCIATION
EMERGENCY BOARD OF DIRECTORS MEETING

June 10, 2016

MINUTES

Directors Present: D. Glover; T. Wright; R. Ellenson; B. Collins; M. Buchanan

Director Absent: M. Weinmann

Also Present: P. Magee, Collins Management

This emergency meeting was requested by Directors D. Glover and B. Collins. The reason for the emergency was that the sidewalk beside the Business Office had been removed in preparation for replacement. The Concord City inspector then informed us that the remaining concrete apron was not up to code, had not been permitted, and would need to be removed and replaced as well. The ripped-up sidewalk presented a danger to pedestrians as it required them to walk in the street, and so the Board called an Emergency Meeting to approve the change order to replace the apron.

1. **CALL TO ORDER** at 3:03 pm.
2. **SIDEWALK REPLACEMENT CHANGE ORDER.** It was moved and seconded (D. Glover/B. Collins) to approve the proposal from Frank Carrasco to remove the concrete apron attached to the sidewalk on the side of the Business Office, to replace it with sidewalk, curb and gutter for \$2,387 and include the cost for portable ramps if needed. Motion Carried
3. **ADJOURNMENT.** It was moved and seconded (D. Glover/B. Collins) to adjourn the meeting at 3:14 pm. Motion carried.

BOARD CERTIFICATION

I, Donna J Glover CHCA SECRETARY
Director's Name Office Held

of the Cowell Homeowners' Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the Cowell Homeowners' Association Board of Directors Emergency Meeting held on June 10, 2016 as approved by the attending directors.

Donna J Glover
Signature

6/23/16
Date