

COWELL HOMEOWNERS ASSOCIATION
SAFETY & SECURITY COMMITTEE MEETING

4498 LAWSON CT, CONCORD, CA 94521

February 21, 2017

Minutes

Present: B. Collins-Chair, J. Earthy, E. Koski, H. Trost, M. Hendershot

Absent: D. Stelter, R. Brooks

Also Present: P. Magee, Collins Management

1. Call to Order – 6:30 pm: It was moved and seconded (M. Hendershot / E. Koski) to approve the agenda. Motion carried.
2. Homeowners Forum: One Homeowner was present and spoke about the bike lanes, dog park, turns into the community from Ayers and NextDoor posts.
3. Approval of minutes from 1-17-17. It was moved and seconded (E. Koski / M. Hendershot) to approve minutes or 1.17.17. Motion carried.
4. Turn Limit Sign. The committee reviewed the results of the recent survey of homeowners about CHOA approaching the City of Concord to request turn limitation signs at Ayers road and Kenneth drive. The results indicate that more homeowners were opposed to this approach to mitigate traffic issues. In addition, five home owners attended the BOD meeting January 26th to voice their opposition of turn limits. It was noted that all data will be saved for the record.
5. Spring Festival / S&S Fair April 15, 2017
The committee reviewed the commitments of the following organizations to participate.
 - Red Cross
 - Concord PD (K-9 Police)
 - CERT & Animal CERT
 - Contra Costa Fire Department
 - Volunteers Police Services (VIP)
 - Ham Radio Operations (CARE)
 - Salvation Army (Saturn)

CHOA has reserved five possible clubhouse dates to present to Red Cross for their Pillow Case Program for children. Once a date is secured, sign-ups will be taken on the day of the fair.

Marketing of the event will be a joint effort with the Activities Committee. All current forms of electronic and paper communication will be utilized along with signage at the east & west entrance, Pre-school, kiosk, and email to residents. Electronic sign up is available at

<http://evite.me/wKVg4TxB5C>. Volunteers will be needed and can sign up at Sign-up Genius on the evite website link.

6. Crime Statistics. The General Manager reported on current 2017 crime specific to our neighborhood. According to Concord PD, there was nothing to report for January. Discussion revolved around the ability to quickly communicate crime and safety issues to all residents to educate and prevent from becoming a victim of crime. The committee discussed the need to get additional information on crime reporting, location of crime, and timely reporting. The General Manager will work with Concord Police to gain clarity.
7. Security Company - Updates and Rules. The Committee discussed the current hours of GSG patrols and asked the Manager to find out the cost of added patrols and/or on-site officer presence.
8. Fog lanes now bike lanes on North and South Larwin. A recent change with the City of Concord in September 2016 changed the designation of our two primary roads to class 3 bike lanes. It will be the BOD decision to decide if signage and road graphics will be requested to complete the transition to bike lanes.
9. Future committee times. At the meeting of 1-17-17 a last minute time change was requested to move the meeting start time to 6:30pm. The committee was asked to consider the time change and the Committee members will be polled via email as to their time preference.
10. Committee Charter. The approved Safety & Security Charter was given to all members along with a proposed Charter. The committee was asked to review both closely to decide if a change was needed. No decisions have been made and will be reviewed at the next meeting.
11. Committee Code of Conduct. Committee member J. Earthy provided the committee with basic committee decorum rules of conduct. The committee reviewed the contents and all agreed that the committee will follow these guidelines going forward. The basic content follows the Roberts Rule of Meeting that all CHOA committees and Board of Directors currently operate under.
12. Motion to adjourn: It was moved and seconded (H Trost, M Hendershot) to adjourn the meeting at 8:38. Motion carried.