

CHOA Activities Committee Meeting

Date: Tuesday, May 31st

Location: CHOA Business Office

Focus: Review 2016 expenses; Fall/Back to School Festival

Participants: Donna Glover (Chair), Andy Steinberg, Mark Weinmann, Stephanie Weinmann

Next Meeting: Tuesday, July 5th

2016 Events

- To allow homeowners participation with limits, establish a RSVP number limit:
 - a. Indoor events – 150 RSVP's
 - b. Outdoor events – 300 RSVP's
- Once limit has been reached, all future RSVP's received will be put on a wait list, as cancellations are received the Recreation Staff will contact the next person on the wait list
- RSVP number limit allows for 20% of no-shows
- Use an online RSVP process like Evite or Next-door calendar
- Increase budget \$ next year due to larger homeowner participation
 - a. Donna will draft 2017 budget based on 2016 numbers
- Agreed to move \$500 from Haunted House budget allocation which was earmarked for addl props if needed to Fall/Back to School BBQ
- Reviewed 2016 Wine Tasting
 - a. No seminar or individual winery for next year
 - b. Next year go back to purchasing own wine
 - c. Check into vendors who offer wine tours
 - d. Limit wine to 8 cases
 - e. No dessert wines
 - f. Food was right amount and variety
 - g. Addl cost this year were for addl wine glasses
 - h. Tablecloth cleaning can be done by members
- Discussed Oktoberfest
 - a. Check into using various home brewers – Andy to check
 - b. Keep root beer and non-alcoholic beer
- Agreed to establish a permanent meeting day of 1st Tuesday of each month at 7:00pm

Fall/Back to School BBQ – Saturday, Sept 10th 12:00 – 3:00

- Estimate 300 people participation
- Will use online reservation procedure
- Overall budget = \$2,000
- Rent 2 bouncy houses
 - One for younger kids (4 & under)
 - 2nd for older kids (5 & above) probably best to have obstacle course
- Rent a snow-cone machine
- Activities – plan for old fashion family activities
 - Magician
 - Balloon twister
 - Face painting
 - Potato sack races
 - Tug'o'war between kids & adults
 - Balloon toss
- Food – CHOA to provide hamburger, hot dogs, chips, drinks, paper goods
- Homeowners to bring side dishes
- Utilized Boy Scouts to assist with setup and during event