

## ~ FREQUENTLY ASKED CLUBHOUSE RENTAL QUESTIONS ~

1. How much does it cost to rent the clubhouse?  
\$350 for the lounge, an additional \$50 for the game room, and an additional \$75 for the kitchen.
2. Can the game room or kitchen be rented by itself without renting the lounge?  
No, on both.
3. Is insurance required when renting the clubhouse?  
Yes, a Certificate of Insurance (COI) is required for every clubhouse rental. Your caterer, if using one, will need a COI as well. The COI must name Cowell HOA, 4498 Lawson Court as "Additional Insured."
4. What will I need to do if alcohol is going to be served at my event?  
If you serve wine or beer, you will be required to pay for one security guard. If hard alcohol is served then two security guards are required.
5. Who arranges for the hiring of the security guard(s)? And how much will it cost me?  
The clubhouse staff will take care of the hiring of the guard(s). The charge is \$25 per hour per guard with a four hour minimum.
6. What is the policy for an underage party (for example: a graduation or birthday party)?  
This policy pertains mostly to parties where teenagers will be invited. A guest list is required and must be presented to the clubhouse staff at least three days prior to your event. Anyone not on the list will not be allowed to enter the clubhouse. There is to be no alcohol served to anyone (that includes adults). There must be one responsible adult over the age of 25 for every ten underage guests. Two security guards are required.
7. What is included in the price of the rental?  
You get use of our chairs and tables, table pads for the round tables, cleaning supplies and garbage bags.
8. Are there any restrictions concerning food and beverages?  
Yes. There is absolutely no food or beverages allowed in the pool table area.
9. Are there any decorating restrictions?  
Yes. You cannot use glitter, staples, duct tape, nails, nor any open flame.
10. Are non-invited residents of The Crossings allowed access to the clubhouse during my event?  
Yes. Non-invited resident access is limited to only the office and the gym and the game room if you have not rented it.
11. What is the clubhouse guest capacity?  
A total of 150 people are allowed in the clubhouse at any one time.
12. If I am sponsoring an event do I have to be present during the event?  
Yes. You must be present during the entire event. The resident sponsor is responsible for everything that takes place during the event.
13. Who is responsible for cleaning after the event is over?  
The renter is responsible for cleaning every room that has been rented. The clubhouse staff working your event will conduct a walk-thru of the facility before and after your event. Everything must be returned to the condition you found it in at the start of your event in order to get back your entire cleaning deposit.