

COWELL HOMEOWNERS ASSOCIATION
SAFETY & SECURITY ADVISORY COMMITTEE MEETING

4498 LAWSON CT, CONCORD, CA 94521

January 16, 2018

Minutes

Present: B. Collins-Chair, D. Stelter, H. Trost, M. Hendershot,

Absent: J. Earthy

Also Present: P. Magee, Collins Management

1. Call to Order – 6:29 pm: It was moved and seconded (M. Hendershot/ H. Trost) to adopt the 1-16-18 agenda. Motion carried.
2. Homeowners Forum: None in attendance
3. Approval of minutes from 11-21-17. It was moved and seconded (M. Hendershot / B. Collins) to approve minutes. Motion carried.
4. Sound the Alarm Seminar: Review of the March 18, 2018 seminar to be held in the CHOA clubhouse from 2:00-3:30 pm. The event will be sponsored by the Contra Costa County Fire Protection District and American Red Cross. The committee reviewed the communication of the event to achieve the best possible turnout. Evite system will be utilized for best accounting of residence attendance. This event is the first component of a four part series to be held quarterly.
5. Disaster Preparedness Planning: This seminar will be part two of the planned series, and is planned for the second quarter of 2018. The date will be obtained based on the availability of CERT. One scheduled, all appropriate marketing and communication will be utilized to the residents.
The committee will schedule the remaining seminars based on clubhouse house availability.
6. Spring Festival, March 31, 2018. The committee is working on plans for the spring event and is looking to expand the Safety & Security portion with additional relevant booths. All first responders and participants from the 2017 event will be invited back. CHOA will also maintain an information booth. Letters to all participants expected to go out by January 29th.
7. Filling of Vice Chair position: A motion was made (M. Hendershot) and second (D. Stelter) to nominate Hadas Trost as Vice Chair of the Safety & Security Advisory Committee. Motion passed and will be presented to BOD for final approval.

8. Security Company update. The committee reviewed the first full month of our new security company. Several items of concern were identified that Pat Magee will communicate to the security company. Check points need to be followed closer to the original patrol plan provided to security. The overall perception is that security is more visible than in the past.
9. February Signal articles. Pat and Mike will work together on the front page article covering the 2nd quarter Disaster Preparedness Planning. Inside article on the growing homeless issue will be prepared for February.
10. Committee comments:
 - Stelter** – Committee needs an additional member. Traffic issues are still a concern, even though it appears to be less than the prior year.
 - Hendershot** – Good meeting with positive actions being taken. Pleased with vice chair nomination.
 - Trost** – Pleased the track the committee is on.
 - Earthy** – N/A
 - Collins** – Gas line issues with homeowners. Additional information will be gathered and passed on to resident. Homeless camps are popping up around Walnut Country. Residents need to know what to do if they see a “camp” and who to contact. Article will be devoted to this topic.
11. Adjourn meeting. It was moved and seconded (M. Hendershot / H. Trost) to adjourn meeting at 8:25 pm