

**COWELL HOMEOWNERS ASSOCIATION**  
**SAFETY & SECURITY ADVISORY COMMITTEE MEETING**

4498 LAWSON CT, CONCORD, CA 94521

October 17th, 2017

**Minutes**

**Present:** B. Collins-Chair, D. Stelter, R. Brooks, H. Trost, M. Hendershot

**Absent:** J. Earthy

**Also Present:** P. Magee, Collins Management

1. Call to Order – 6:28 pm: It was moved and seconded (M. Hendershot/ D. Stelter) to adopt the 10-17-17 agenda. Motion carried.
2. Homeowners Forum: One homeowner in attendance.
3. Approval of minutes from 9-19-17. It was moved and seconded (B. Collins / M. Hendershot) to approve minutes. Motion carried.
4. GSG Security Proposal Review: Stelter / Trost  
The committee reviewed and discussed the two proposals presented by D. Stelter and H. Trost. The proposals consisted of two different security coverage plans, both with summer and winter hours. The merits of each plan were reviewed with the goal to maximize HOA common area coverage with specific check points that can be verified. The committee voted to recommend to the BOD Plan A. (M. Hendershot / R. Brooks) motion carried. Plan to be included in next BOD packet for approval.
5. Walnut Country Petition Update: Tabled due to lack of updated information.
6. Crime Statistics. Crime statistic maps were provided by the Valley District Sergeant Danielle Cruz. Sgt. Cruz has offered to attend CHOA S&S meetings when available and continue to provide specific crime data relevant to our community.
7. Clubhouse staff and Management received CPR and AED training by Adams Safety Training. Each person was certified and successfully completing the training. The committee is considering making CPR training available to residents in the future.
8. November Signal articles discussed. It was decided that due to recent events in Napa and Sonoma Counties fire safety information will be covered in November.

9. Committee comments:

**Stelter** – None

**Hendershot** – Mail theft is an ongoing issue and needs continued communication on how best to avoid. Recommendation of joining the USPS scan program to know what mail is scheduled to be delivered.

**Brooks** – Suggest an audible notification system be considered for Walnut Country

**Trost** – Commented that N. Larwin traffic in early morning continues to be excessive. Trying to pull out of north courts is challenging.

**Earthy** – N/A

**Collins** – Shared homeowner provided photographs of trees/bushes covering street signage near N. Larwin and Sugarland Ct. Committee members were asked to keep an eye out for these types of safety hazards while out driving and walking in the neighborhood. The same information will be relayed to the Architecture Committee meeting as this falls in their jurisdiction.

10. Adjourn meeting. It was moved and seconded (M. Hendershot / H. Trost) to adjourn meeting at 7:45 pm