

COWELL HOMEOWNERS ASSOCIATION
SAFETY & SECURITY ADVISORY COMMITTEE MEETING

4498 LAWSON CT, CONCORD, CA 94521

November 20, 2018

Minutes

Present: B. Collins-Chair, H. Trost, D. Stelter, M. Hendershot, J. Earthy

Also Present: R.Harris, CCAM, of Collins Management

1. Call to Order – 6:28pm

It was MSC to adopt the November 20, 2018 agenda.

2. Homeowners Forum

Two homeowners attended to observe.

3. Approval of Minutes

It was MSC to approve the October 12, 2018 minutes as amended.

4. First Security Services

James Hartley and Patrol Officer Sean were in attendance. The contract was discussed and reviewed outlining the number of site visits per night and the number of scans each of the view point location that the officers are to be getting out of their vehicles patrolling the areas and scanning. Management was instructed to email First Security outlining all of the areas needed for improvement.

5. Review Firewise USA

Application Process: CHOA will need to create an account online with Firewise. B. Collins will take the lead on the application requirements. B. Collins will send an email for a special meeting of the committee members to be held in the Business Office to review the online application. It was brought to the committee's attention that the total annual dollar amount cannot just be common area cost. Most of the annual cost needs to be homeowner cost. The program is intended to be homeowner driven. J.Earthy suggested the HOA hold an annual Firewise clean up day where homeowners would be asked to supply the HOA with their cost for cleanup.

6. Signal Articles

- B. Collins will write a Firewise article.
- R.Harris will write a Security vs Concord Police Contact article.

7. December Meeting

No Committee meeting will take place in December where Management is present. The Committee will meet for a Special Meeting to review the Firewise online application.

8. Adjourn meeting

It was MSC to adjourn the meeting at 8:15PM.