

COWELL HOMEOWNERS ASSOCIATION
SAFETY & SECURITY ADVISORY COMMITTEE MEETING

4498 LAWSON CT, CONCORD, CA 94521

February 20, 2018

Minutes

Present: B. Collins-Chair, H. Trost, M. Hendershot, J. Earthy

Absent: D. Stelter

Also Present: P. Magee, Collins Management until 7:50pm

1. Call to Order – 6:28 pm: It was moved and seconded (M. Hendershot/ H. Trost) to adopt the 2-20-18 agenda. Motion carried.
2. Homeowners Forum: None in attendance
3. Approval of minutes from 1-16-18. It was moved and seconded (B. Collins / M. Hendershot) to approve minutes. Motion carried.
4. Sound the Alarm Seminar: Review of the March 18, 2018 seminar to be held in the CHOA clubhouse from 2:00-3:30 pm.
 - Use of evite system reviewed for approximately 600 resident email addresses
 - Plan for Signal, eSignal, and reviewed to insure best possible attendance
 - Sign up for home inspection and smoke alarms will be taken during the event for appointments with homeowners.
 - Majority of the 90 minute seminar will be conducted by CC Fire Protection District.
5. Disaster Preparedness Planning: This seminar will be part two of the planned series, and is planned for the second quarter of 2018. Two dates are being reviewed for availability of both CERT and the clubhouse. June 3rd, and June 10th. Time will be 2:-3:30 pm.
6. First Security update. Pat reviewed his recent walk with First Security to insure they are following the specific territory and locations to be monitored nightly. Additional follow up is required to review the gaps of time between calls and the use of photographs as secondary check in times after primary dot scanning. Reviewed detailed daily time analysis provided by hadas.
7. Spring Festival, March 31, 2018. All prior year vendors and first responders have committed except Concord VIPS. Pat to follow up. Still waiting of commitments from WC Pre School, Boy Scouts, and WCST. CHOA will have a booth for the purpose of distributing fobs, and providing general HOA information. This booth will be manned by clubhouse staff. Salvation Army is requesting power for their mobile kitchen truck.

8. March Signal articles. Inside coverage will be continuation of the homeless issue on CHOA property and Sound the Alarm article.

9. Committee comments:
 - Stelter** – Not in attendance
 - Hendershot** – Another good meeting with specific content reviewed. Excellent program coming, Sound the Alarm. Suggest City of Concord Margaret Romiti, Concord's volunteer and emergency services manager attend next S&S meeting.
 - Trost** – Find a way to provide links to homeowners of specific emergency related training & preparedness material.
 - Earthy** – Congratulated Hadas of vice-chair position.
 - Collins** – Continue education of homeless issues within our community and best practice methods when found. Review corner homes with overgrown bushes and trees causing poor visibility to drivers. Report to Pat for architecture committee violation is appropriate. Will see everyone at the volunteer thank you event Sunday

10. Adjourn meeting. It was moved and seconded (M. Hendershot / J. Earthy) to adjourn meeting at 8:18 pm