

COWELL HOMEOWNERS ASSOCIATION
SAFETY & SECURITY COMMITTEE MEETING

4498 LAWSON CT, CONCORD, CA 94521

March 21, 2017

Minutes

Present: B. Collins-Chair, J. Earthy, E. Koski, H. Trost, M. Hendershot, D. Stelter, R. Brooks

Absent: None

Also Present: P. Magee, Collins Management

1. Call to Order – 6:31 pm: It was moved and seconded (B. Collins / E. Koski) to approve the agenda. Motion carried.
2. Homeowners Forum: None in attendance.
3. Approval of minutes from 2-21-17. It was moved and seconded (M. Hendershot / H. Trost) to approve minutes. Motion carried.
4. Bike route vs. Bike lane. Pat reviewed the city rules on the difference between the two. It was decided the Committee will ask BOD for approval to petition Concord to request our designation as Bike Routes be changed to Bike Lanes and all related changes to be made, I.e. signage, repainting of lines to proper width, stencil markings on pavement. Final decision will be with BOD.
5. Crime Statistics were reviewed from newly received data from Concord Police. This data is legally required by the Concord Police Department to report to Federal Government. The Committee agreed to present to the BOD the options available and communication method of Crime statistics.
6. Spring Festival / S&S Fair April 15, 2017
The committee reviewed the commitments of the following organizations to participate.
 - Red Cross
 - Concord PD (K-9 Police)
 - CERT & Animal CERT
 - Contra Costa Fire Department
 - Volunteers Police Services (VIP)
 - Ham Radio Operations (CARE)
 - Salvation Army (Saturn)

The committee has received confirmation from all vendors except Salvation Army. K-9 demonstration and Ladder Truck demonstration are scheduled. Committee members have been designated to assist with organization and set up of vendors the morning of April 15th.

H. Trost will design a floor plan / diagram for the vendor booth layout.

Marketing of the event will be a joint effort with the Activities Committee. All current forms of electronic and paper communication will be utilized along with signage at the east & west entrance, Pre-school, kiosk, and email to residents. Electronic sign up is available at <http://evite.me/wKVg4TxB5C>. Volunteers will be needed and can sign up at Sign-up Genius on the evite website link.

7. Future committee meetings times have been reviewed and all approve of 6:30 pm remaining as the start time. Meetings will be expected to last no more than 90 minutes unless extenuating circumstances arise.
8. Committee Charter. Tabled for later discussion. Committee members were asked to submit questions and comments to Pat Magee prior to the next scheduled meeting of the committee.
9. Review of recent interviews for Security Patrol companies was discussed. No pending action.
10. Pat Magee reviewed the upcoming request to BOD for radio purchase to assist and improve communication of lifeguards this summer.
11. Committee member comments. D. Stelter & R. Brooks inquired about the recommendation of speed signs at the last BOD meeting. E. Koski appreciated the recent collection of crime data and its importance. J. Earthy commented on recent agenda changes and general flow of the meeting. B. Collins updated the committee on the recent upgrade of curb cuts made to Spoonwood court as an example of progress being made by the S&S Committee.
12. Motion to adjourn: It was moved and seconded (M. Hendershot / R. Brooks) to adjourn the meeting at 8:39. Motion carried.