

Cowell Homeowners Association  
Walnut Country Swim Team Committee Meeting Minutes  
Tuesday, May 8, 2018

**Present:** M. Weinmann , M. Kopp, A. Nonaka, T. Wendler, G. Davey, J. Dobbs, T. Tadiar (Lindquist), R. Lewis, N. Washmera, M. Ulicki, T. Huckestein and C. Louie

**1. ) Call to Order:** 7:03 p.m.

**2.) Homeowner's Open Forum:** No homeowners present.

**3.) Approval of Minutes:** It was moved and seconded (R. Lewis /T. Wendler) to approve the April 10, 2018 Committee Meeting Minutes. Motion carried.

**4.) CHOA Update:** CHOA President Mark Weinmann reported that CHOA is aware that 132 swimmers with 50/50 ratio is cutting it close. M. Weinmann said there was no concern regarding the budget. Approval for a new router and new extender that will be put in the closet. It will be password protected that will change frequently. T. Wendler said that it will help the team tremendously but asks if there's a way to make the secure network for the swim table. M. Kopp said that we should be able to have a 3<sup>rd</sup> access point that way there's a dedicated route for the swim table. Increasing it by 10x bandwidth brings lots of excitement by the committee. M. Weinmann said CHOA knows that WCST will be at the Concert on the Belt. The East pool is still under construction but is expected to be open May 26<sup>th</sup>. T. Wendler said Springwood swim club just had their pool redone and re-plastered. They were delayed by a month for approval from the City as they didn't have a disabled chair. M. Weinmann mentioned that if we are a private pool, CHOA attorney said that it's not required. T. Wendler suggests to make sure this is in fact the case if questioned to the City.

**CHOA Swim Committee Member Mitch Kopp:** M. Kopp talked to Steven regarding a food menu that WCST will offer at the Concert on the Belt. It will go out on the Signal and needs to be reported to him by 5/23. T. Tadiar asks if there is an expected number at the concert. Mark said they are anticipating up to 500 people as it's not just for CHOA homeowners. R. Lewis offered the WCST write-able banner to be posted at the front of the Crossings. M. Kopp said by getting it in the Signal, people will know in advance they can purchase food. Concert on the Belt will be on June 30<sup>th</sup>. No other food vendors will be available so WCST can use this as a fundraiser. Looking for lifeguards for the summer with salary starting at \$12/hour. With experience, there is a \$0.50 bump. Please see Steven the Rec Director for those interested. T. Wendler said she spoke with Steven and mentioned that there are swimmer coaches that may want to apply. CHOA will pick up the cost for lifeguard training (lifeguard, CPR and AED) May 18-20<sup>th</sup>.

**5.) Director:**

- A. Feedback regarding Coach Katie: Heather Porte said she's very happy and for taking the time to hiring another Coach. She mentioned this to Coach Adrian Lohse and to Robin Lewis. Lots of positive responses. J. Dobbs received the same news from the Hernandez family. T. Wendler said the swimmers are reporting the same thing.
- B. Director Elect – to be discussed at the end of the meeting. R. Lewis wants to leave it open for discussion and will allow for discussion by all. (See last section of minutes)
- C. Electronic payroll – going well. Conversation was sent to employees that they cannot clock in early, or late (only when they are working). N. Washmera will oversee this to make sure it continues to run smoothly. Coach Adrian Lohse will oversee hours. A. Nonaka said that there are a couple swimmer coaches that will be working 1.5 hours of a meet. T. Wendler suggests we can post a schedule that way it's documented who's working which hours. N. Washmera said electronic payroll is great and that she can log in from anywhere. She can manually enter and adjust as she already had to do it for Coach Adrian. She would like to see how things run with her oversight before handing it off to Coach Adrian so he doesn't get overwhelmed with all the things that are involved with a new system (such as kinks or how people are handling issues such as accurately clocking their hours). N. Washmera will go into the system as final approval – she will adjust the hours for those who were clocking in early or late. Coach Adrian will be able to sign in and adjust the time sheets as well. Coach Adrian will schedule people in a way where people don't accrue overtime – staggered schedule. Coach Katie and R. Lewis had a discussion that she will not work Mini Lessons as she's new on the team. However, she's open to working mini lessons if either of the coaches are not available. T. Wendler asks if perhaps she can teach lessons for CHOA since she's a CHOA employee. CHOA knows this is available.

**6.) Secretary: 142 Swimmers, 84 families**

Swim Group	Number of Swimmers	Additional Swimmers since last meeting on 04/10/2018
6&U	17	4
7/8	31	5
9/10	30	9
11/12	23	8
13/14	14	2
15-18	19	7
Little Rays	8	5
Little Rays - Waitlist		

- a. R. Lewis said shut down little ray signups when we get to 10. M. Kopp said that we need to keep an eye on the percentage. M. Kopp said this will be CHOA discussion but it's a homeowner issue if the percentages are not meeting the charter. This is supposed to be for the homeowners. T. Wendler pointed out that there are residents who swim with other teams. M. Weinmann said there won't be opportunity to change that. Something might have to change such as limiting the non-residents more next year.
- b. Darnell family will not be swimming. T. Wendler reached out to the Lau Family but they haven't called back. Caitlin Henzie will not return due to an internship. She will lifeguard and work some meets. Her friend Lucy will not be swimming as she will be doing things for college. Jackie Byrd is planning the golden Goggles. Wu family will not be returning as well. McClosky's daughter doesn't want to swim anymore and Orlasky's said swim schedule does not work with their schedule. There are a few other families that didn't want to swim as well. T. Tadiar mentions that as a new homeowner, she was enticed to move here for the Swim Team. M. Kopp said that the swim team allows for the pool to be heated for homeowners. R. Lewis said to Craig that a big thing to think about next year is the recruitment for joining swim team. Mark said that we can continue to post recruitment for people joining the team at the Concert on the Belt since registration is open until June 30<sup>th</sup> (was July 15<sup>th</sup> last year).

**7.) Treasurer & Director:**

- A. Budget review (committee members presenting expense and income)
  - a. Nancy says estimated loss of revenue from registration is \$6,000
  - b. Meet director says Crossings Challenge will bring in two teams to help and there is a max swimmer threshold. A. Nonaka asks if the budget doesn't include things that ended up not being purchased such as popups. Meet director mentioned that propane and a new grill top will still be needed for Crossings Challenge. Ribbons, paper, labels have been purchased. \$2700 approximately is remaining budget. By not purchasing popups, this will allow the \$2000 under budget. Denise Pham doing the program will save funds.
  - c. \$310 can be saved by Erin James if she can find an ice sponsor (\$110 kitchen, \$200 Crossings Challenge).
  - d. \$4500 is budget for kitchen. J. Huckestein said that he is going to copy the same thing that was done for time trials last year. A. Nonaka mentions that time trials meet was not a profitable time since there aren't a lot of swimmers. G. Davey said she left the menu from last year for reference.
  - e. Fundraising – T. Tadiar said she's trying to increase revenue but find the number that people are willing to play. Last year it was \$40 for Casino Night plus a buy in. The \$40 includes one play. Last year the \$50 fundraising fee shouldn't have been counted toward the Casino Night. Fee previously included one ticket to Casino Night. This fee goes to the team but doesn't count for Casino Night. Last year, people only had to buy one ticket since one was included. We need to ask people to buy two tickets this year as there wasn't a fundraiser fee.
    - i. Question is how to word it. If we say that people will still get a free ticket, then a higher priced ticket for the other person sounds so high. If we have people buy two smaller tickets, does that sound better? J. Dobbs said that most money came in from buy-ins for poker. R. Lewis feels that all the money paid to the tables, pays for the tables (rentals and people working it). T. Tadiar said that Casino Night will be opened for non-WCST residents too.
    - ii. \$35 Casino Night ticket and a \$15 buy-in to play poker (40 seats maximum). The rebuy will be \$25.
    - iii. N. Washmera says that Board members shouldn't have to pay but spouses and family makes sense. J. Dobbs feels that Board members should be free to all events since you're there working and have to attend all events. The plan is not to provide a free ticket per family this year. R. Lewis questions if we don't offer it this year, will returning families look for it? A. Nonaka and T. Tadiar said they paid for tickets last year even though one should have been free. M. Kopp asked how much is profit at Casino Night – \$4,000 per N. Washmera. Historically, money comes from ticket sales to attend and the poker buy-ins. 4 years ago, they offered drink sales which raised a lot of funds. However, without a liquor license, we cannot do that. M. Kopp questions, what will entice homeowners to attend the event if there are only 40 seats to play poker. \$6000 from Casino Night and \$4000 from swim a thon, dine and donate, and various fundraising events will help the team. R. Lewis supports what Fundraising team are doing as they already have exceeded their performance.
    - iv. Boosters – G. Davey said that the plan is to order 150 shirts at \$7 per shirt (only 8 extra shirts). This will save \$450. Income is \$1500 for spirit wear and \$250 for legacy merchandise. Shirts are at \$1050. Another fundraiser through Erin James' chocolate for Father's Day so they can order car magnets at \$10/each which will bring \$4 per magnet to the team. We don't have swim caps yet at this time. G. Davey said she will repurpose some of the old shirts to make some money. In addition, she will also make buddy gifts worth \$1-\$2 each but will sell for \$10.

- v. Savers event will give WCST a percentage based on weight.
- vi. Camping trip cancelled as there weren't enough families. \$250 will be refunded to the team.
- vii. Baseball game feedback is that a lot of people didn't want to go or do it. The year Erin James coordinated it, she bought tickets at a group discount and resold them at face value. Profit went to the team. It would be a risk to buy tickets for the baseball game and people not interested. The swim night A's game on 6/12 might be a fun team event.
- viii. Cost effective way Boosters thought of was having a dance on the pool deck during family fun meet, more potlucks and age group events moved up earlier in the season.
- ix. N. Washmera said she will need to update the other team expenses. DCSL insurance will need to be increased to accommodate the additional swimmers. Probably an extra \$100.

**8.) Fundraising:**

- A. Bunco shouldn't have swimmers there. However, T. Wendler suggests we invite Marisa and Coach Katie.

**9.) Meet Directors:** Jobs are open and A. Nonaka will run an audit on jobs. The Paez family signed up for 6 jobs that were available but couldn't fulfill the remaining 3 jobs. They will talk to N. Nonaka and T. Wendler. T. Wendler said that they are open for families to take an extra Crossings job or at City Meet that will give them extra credit. R. Lewis wants to know if the Board will be ok if we auction off more parking. M. Kopp said that should be ok since that is what was done last year. T. Wendler mentions that blocking the surrounding courts only worked on the first day last year. We need to have jobs to have someone monitoring the streets and paid parking. Having a loading zone at the end of the cul-de-sac with cone sectioned. T. Wendler suggests we may have to offer parking permits to homeowners in the surrounding closed streets.

**10.) Boosters: (see attached handout)**

- A. Swimmer of the Week
- B. Family buddy forms have gone out but swimmer buddy forms will go in the folders tomorrow.
- C. Caps, coach shirts & suit updates
  - a. Coach shirts have been ordered and swimmer shirts should be by the 18<sup>th</sup>. 65 County caps need to be ordered. T. Wendler said that we'll use the same template that doesn't have a year that way it can be used every year. Swimmer shirts will be ordered tomorrow. The group swim suits will be coming soon and the fit kit will be mailed tomorrow 5/9/2018.
  - b. Coaches appreciation week is to be determined. T. Tadiar said that we have the kids ask questions to the swimmer coaches since most don't know them. The answers then can be delivered in the Monday emails as "coach fun facts."

It was motioned and seconded to have Craig Louie as director elect (R. Lewis / T. Wendler). Motioned carried. After discussion occurred about Craig Louie's experience with swim team and employment, the motion carried.

**Motion to Adjourn:** It was moved and seconded (R. Lewis/T. Wendler) to adjourn the regular meeting at 8:47p.m. Motion carried.

**Next WCST Committee meeting is: 06/12/2018**

**COMMITTEE CERTIFICATION**

I,	<b>Secretary</b>
(Committee Member's Name)	(Office Held)

of the Walnut Country Swim Team do hereby certify that the foregoing is a true and correct copy of the Minutes of the Walnut Country Swim Team Committee Meeting held on May 8, 2018 as approved by the attending Committee Members.

**Signature:**  
**Date:**