

COWELL HOMEOWNERS ASSOCIATION

Architectural Committee Meeting • Thursday, May 21st, 2020

COMMITTEE MEETING MINUTES

Members Present	Ken Dixon Barb Whysong Dave Stelter Stephen Bath Michael Liebe	Committee Chairman Committee Member Committee Member Committee Member Committee Member
Others in Attendance	Bill Mazza of Common Interest Management Services	
Meeting Location	Teleconference	

CALL TO ORDER

The meeting was called to order at 6:32pm. It was determined that a quorum was present.

MINUTES FROM THE PREVIOUS MEETING

A motion was made and seconded to approve the minutes from the April 16, 2020 Architectural Committee meeting. **The motion carried unanimously.**

OPEN APPLICATIONS

4420 Smoke Tree Ct: Exterior Paint & Garage Door

A motion was made and seconded to approve the Architectural Application for 4420 Smoke Tree Ct. **The motion carried unanimously.**

4507 Candywood Ct: Exterior Paint

A motion was made and seconded to approve the Architectural Application for 4507 Candywood Ct. **The motion carried unanimously.**

4476 Clear Creek Ct: Hot Tub

A motion was made and seconded to approve the Architectural Application for 4420 Marsh Elder Ct. **The motion carried unanimously.**

4671 Sugarland Cir: Solar Panels

A motion was made and seconded to approve the Architectural Application for 4671 Sugarland Cir. **The motion carried unanimously.**

PRE-APPROVED APPLICATIONS

4671 Sugarland: Roof Replacement

Application approved by General Manager as it fell within the pre-approved guidelines.

VIOLATION ENFORCEMENT/CONSISTENCY

The Committee discussed violation enforcement consistency in an effort to develop coherent and standard interpretations of the Association's governing documents when performing inspections. The Committee also considered the benefits of focusing enforcement of specific violations depending on the time of year.

BASKETBALL STANDS/PORTABLE BASKETBALL HOOPS

The Committee reviewed the Association's restrictions for basketball stands/hoops and discussed its expectations for this type of equipment. The Committee also discussed what it would like to see regarding basketball equipment in the ongoing Architectural Standards project, with an emphasis on requiring stands to be moved off of the street or sidewalk when not in use, but permitted to be stored on the

property so long as maintained in good condition.

RULES & REGULATIONS / ARCHITECTURAL GUIDELINES

Management presented the Committee with a Google Docs page with all the current Architectural and Property Maintenance Standards currently found in the Association's Rules & Regulations, so that the Committee can make changes and discuss language in real time.

VIOLATION OVERVIEW

Management discussed the possibility of a violation overview or presentation with the Committee, going through the Association's governing documents to examine these existing rules more in-depth. The Committee was in favor, and directed Management to begin working on a presentation for a meeting later this year.

INSPECTION SECTORS

The Committee reviewed the current inspection sector assignments. General Manager Bill Mazza volunteered to assist the Committee with coverage of these sectors, starting in July.

SIGNAL TOPIC

The Committee requested that management draft an e-Signal to be sent to all residents reminding them to resume watering their front yards, with summer fast approaching, and that basketball stands may not be stored in the public streets or sidewalks when not in use.

MOTION TO ADJOURN

There being no further business and no objections, a motion was unanimously carried to adjourn the meeting at 8:14pm.

COMMITTEE CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Minutes of the Cowell Homeowners Association, Inc. Architectural Committee meeting as approved by the attending Committee Members:

Ken Dixon
Member's Name

[Signature]
Signature

Chairman
Position / Title

10-14-20
Date