

CHOA Landscape Committee Meeting Minutes – Final

Date: February 7, 2017 - 7:00 p.m.

Location: Business Office

Members Present: Todd Peterson (Chairman), Carol Collins, Hadas Trost, Gila Sagy, Cherree Peterson

Members Absent: Tom Collins, Larissa Galanti, Rex Malmstrom

Also Present: Pat Magee (Collins Management), Tom Sweeney (Landscape Care Co.)

Called to order: 7:03 p.m.

Homeowner Comments

None.

Review & Approval of Minutes from Prior Meeting(s)

Motion: (Todd/Hadas) Motion to approve January 3, 2017, and February 4, 2017, minutes as requested to be amended by Tom Sweeney. (Unanimously Passed)

Committee Chair – General Update (T. Peterson)

1. Chairman –
 - a. Cherree Peterson was approved as a committee member in January Board of Directors meeting
 - b. Reviewed 2017 operating and reserve budget
 - i. Tree work approved last year was pushed into this year's budget
 - ii. Probably in May/June committee will do a tree walk
 - c. Hadas sent items left over from last year's proposed projects. Chairman will assimilate her list along with prior Chairman's list and additional info he found to put together one cohesive packet for committee review. Chairman recommends to first focus on major projects and subsequently focus on smaller outlier projects as budget permits
 - d. Discussion around a prior homeowner complaint of an unsightly utility box. The Chairman directed Pat to draft a letter to homeowner re: utility box explaining plants around box are more complex than a simple fix and it is on the committee's radar. It will be dealt with in conjunction with the irrigation upgrade for the area
 2. Review & Recommend Irrigation Upgrades Per Proposals
 - a. Review of Chairman's spreadsheet based on vendor's dependency grouping requirements
 - i. Upgrades will get water off sidewalks by watering from perimeter inward and will be more efficient with better technology and more focused watering
- Motion:** (Todd/Hadas) Motion to recommend the Board of Directors approve Irrigation Upgrades D-3, D-4, E-4, E-8, E-9, K-2 (from Chairman's spreadsheet) subject to improved bid from Tom and subject to committee's e-mail confirmation to proceed to Board of Directors – (Unanimously Passed)
3. 2017 Project Initiatives
 - a. Clubhouse Landscape – Top Agenda Item for Next Meeting
 - i. Tom provided a clean slate blueprint of clubhouse area
 - ii. Will draw up conceptual plan
 - b. South Slope Walk – March 4, 2017 - 8:30 a.m. (business office)
 4. Other Business
 - a. Maps & projection tabled
 - b. Tree policy tabled
 - c. Prior year initiatives to be revisited
 - d. Discussion regarding a potential future project of mapping landscape irrigation system

Committee Member Comments/Discussion

None.

Next Meeting: March 7 2017 - 7:00 p.m.

Next Walk: March 4 2017 - 8:30 a.m. (business office) to walk south slope

Adjourned: 8:30 p.m.

A handwritten signature in cursive script, appearing to read "W Todd Pitts", is written above a horizontal line.

Committee Chairman