

WCST Committee Meeting Minutes
March 8, 2016

Those in attendance: Matt McCloskey, Matt Dobbs, Tony Washmera, Jackie Byrd, Robin Lewis, Erin James, Alyse Lustig, Donna Glover, Tess Wendler, Erik Oberbruner

Call to Order: Matt McCloskey

Homeowner's Open Forum: No home owners present.

Approval of Minutes: Move to approve: Tony, 2nd Alyse, all in favor. Approved.

Secretary: (Meredith Fruchtenicht)

- Registration:
 1. 57 registered swimmers, 19 people with outstanding paperwork.
 2. Minimum age for little rays? DCSL rules?-no rules against it per Adrian. Per Donna, she needs to check the insurance because ages were given for quote.
 3. Swimmers with special medical diagnoses: Adrian will inform coaches of specific diagnosis, and I will let Adrian know of any other kids who turn in emergency forms with diagnosis.

CHOA Update: (Donna Glover)

- Update from February CHOA meeting: approved WCST 2016 budget, approved Fall Clinic 9/6-11/10, approved East/West pool open in Sept at no cost to WCST, approved assistant coach agreement, approved agreements for assistant coaches for Spring clinic, approved private coach lessons which will be called "training sessions." Approved 9/10 camp out, allowed yearly, can use fire pit as long as reserved through rec office.
- Sub-committee meeting: 2015 finances though audit awaiting results from Treasurer; Moving checking account to CHOA's books; Going forward WCST new hires will be hired as CHOA employees and have background checks.

Treasurer:(Jackie Byrd)

- 2016 Budget approved/hand out given
- Switching banking from Citibank to Union Bank, all WCST accounts will be under CHOA.
- There will be new reimbursement forms that will require 2 signatures(either Jackie Byrd, Matt McCloskey, and Matt Dobbs; 2 of 3) Checks will be cut via Collins Management and will be mailed directly to requester's home. We will be able to write checks that need expediency(invitationals, etc.)
- Invoices are being made by Jackie as family's register and are activated. Those who have paid in full will get receipt right away, those who pay ½ will receive invoices soon after swim season starts.
- WCST budget will show up in line item CHOA annual report

- Donna has requested checkbook and 3 debit cards for new banking system.

Boosters: (Tess Wendler & Erin James)

- Ice Cream Social: Great turn out, a lot of new families, next year will have FAQ sheet we can hand out, Adrian to address large group instead of many small conversations about same issues. 20 families came through swim suit fitting, other families came through the next week. Tess would like ice cream social to be moved back to early March or registration to be open for a week prior to ice cream social so that people have some time to look at website and get registration in order.
- Suits: 40 orders went through for suits and they will be there first week of practice. Agon working with Tess about personalization issue. Some people who bought personalized stuff will not get it personalized because of an Agon website problem on their end that they are not willing to help out with.
- Caps: T-shirt person is willing to try to get a Death Star cap designed on a white latex cap.
- Apparel: How to set up pre-orders? Square store? Credit cards? Pre-orders for apparel will be available at Mandatory Parent Meeting. T-shirt guy will make a few shirts so that people can see them. Non swimmers will be able to buy shirt for \$18.
- Jackie and Erin to work on Square Store.
- Giants tickets: Will advertise on FB and they will be available at Parent Meeting.

Fundraising:(Robin Lewis)

- The initial \$500 deposit to use Clubhouse(budgeted under fundraising expense) will cover all events at Clubhouse. Jackie to move that line item under "CHOA Operations," not fundraising.
- Chili cook-off great success: made \$2,021.00.
- Sponsorship: Robin wants to maintain the same sheet as past, those who donate \$250.00+ will get a picture plaque. Majority of sponsorship solicitation will occur in May 2016. Per Tony, Nancy Bennett willing to donate more than the past, especially if there is a specific need. Robin to talk to her.
- Casino Night 2016: Concern about expenses, as alcohol sales are not allowed. Robin to look into a different idea? Maybe do a formal event/dance/etc. fashioned like a cruise ship. Trying to reduce expenses(\$2300 to bring in Poker company.) Per Alyse/Meredith who ran casino night last year, buy-ins were a major source of income, likely more than alcohol.
- Dine and Donate to start soon. Erin requests we have dine and donate events in the offseason.

Meet Director:(Tony Washmera & Erik Oberbruner)

- Jobs will be opened up the day/night after Mandatory Parent Meeting.
- BBQ: Parts need to be ordered, fee went up nominally(\$19). Will get done before April.

- Kitchen Purchasers: email and blurb on FB to recruit kitchen purchaser. Tony willing to have a kitchen committee(like officials, etc.) managed by one person(not the purchaser.) Please let Tony know if you can find anyone who is interested.
- Blocks: Deep end blocks are wobbly and not a great style in that they are too shallow. New blocks styles are more narrow and longer depth. These are expensive, maybe use as Fund-A-Need. Shallow end blocks need to be repainted, and backstroke bar needs to come off.

IT Director:(Alyse Lustig)

- Assistant Coach interview(Jakob) scheduled for 3/22/16 at 7:00 P.M. Adrian, Alyse, Nicki Henzie, Chris Bulmer, Matt McCloskey, Tess Wendler will be interviewing. There is another assistant coach inquiry that Alyse is looking into. Marissa DeMeo is interested in assistant coach position.
- Team website does have tshirt size as part of form.
- Bonnie Bullis family donated computer monitor and updates for laptop.
- Matt Dobbs brings up that if we are using Square, we need to have a tablet that we can use instead of using Robin's phone. Tess has an iPad that she would be able to donate for this cause.

Head Coach:

- Registration update for Spring Clinic: All registration forms given to Matt McCloskey to track resident/non residents. CHOA can look through forms. 98 swimmers registered, with potential of 4 more. Some families have left Oakhurst clinic to be a part of Adrian's clinic.
- Pool heater back up and working as of 3/8/16.
- Fall Clinic schedule approved

Directors:(Matt McCloskey & Matt Dobbs)

- Marissa DeMeo is interested in assistant coach position.
- Assistant coaches in the past have been on salary for the season, this year we are hiring them as temporary seasonal hourly employees because they are non-exempt employees(not management position.) We will need to limit their "training sessions" on a Wednesday because of practice and meet on that same day. However, per Adrian even with just practice and meet we will be over 8 hours. We want to avoid paying a lot of overtime(>8hrs/day.) We will need to be mindful of giving them breaks. We need to be careful around invitationals, too. Any social events will not be required of them.
- Assistant coach wages TBD. Jackie working on it.
- Swimmer coach: must have a valid work permit by the first day of practice in order to be a swimmer coach. Must be 14 years old to get work permit. Alyse to place advertisement on FB, including requirement to have a valid work permit. Tess will be in charge of coordinating swimmer coach interviews.

- Number of swimmer coaches will be based on number of registered swimmers. May hire some novice swimmer coaches to help out with watching Little Rays instead of hiring lifeguards. Adrian estimates 15-18 swimmer coaches, but won't know until he knows registration numbers.

Motion to Adjourn: Matt McCloskey motions to adjourn, Tess Wendler seconds, all in favor. Adjourned.

Executive Session started at 9:20 P.M.

Next meeting is April 12, 2016

COMMITTEE CERTIFICATION

I, Meredith Fruehfer Secretary
(Committee Member's Name) (Office Held)

of the Walnut Country Swim Team do hereby certify that the foregoing is a true and correct copy of the Minutes of the Walnut Country Swim Team Committee Meeting held on 3/8/16 as approved by the attending Committee Members.

Signature:

M. Fruehfer

Date:

3/8/16