

WCST Committee Meeting Minutes-April
April 12, 2016

Those in attendance: Matt McCloskey, Tony Washmera, Jackie Byrd, Erin James, Meredith Fruchtenicht, Donna Glover, Alyse Lustig, Tess Wendler, Matt Dobbs, Robin Lewis, Erik Oberbruner.

Call to Order: Matt McCloskey @ 7:15pm

Homeowner's Open Forum: No home owners in attendance.

Approval of Minutes: Motion: Tony Washmera, 2nd: Alyse Lustig. Approved

Approval of Executive Minutes: Motion: Matt McCloskey 2nd: Tony Washmera. Approved.

CHOA Update: (Donna Glover)

- Approval to waive \$500 deposit for clubhouse rental, check to be issued.
- Sub-committee: bank account number coming soon. Concern about ADP getting set up for new employees, may need to be paid under Pay Check for next couple of weeks. Collins Management working on this issue.
- Home owner who does not live in the Crossings(rents his Crossings home, lives in a different neighborhood) wants a resident status for swim team. This is not allowed in CCRs.
- Requesting P&L spreadsheet to be included in CHOA board package, Jackie to bring it to CHOA office this Friday.
- CHOA Treasurer expressing concern of assistant coach hourly rate, and we need to stay within our approved budget.
- Charge for \$1,096 fee will stand to keep other pools open during Fall Clinic. Motions to not charge the clinic this fee were voted down in CHOA open session.
- Erin James: left side shower head at main pool will not stay on more than 10 seconds, needs fixing. Tony Washmera: mats in showers have not been cleaned.

Head Coach:

- Spring Clinic went well and ended 4/8/16. May want to consider Ally to coach Fall Clinic.
- 2016 Coaching staff: Jakob accepted assistant coach and will be here second week of May. Marissa DeMeo assistant coach. We have 11 swimmer coaches hired.

Secretary: (Meredith Fruchtenicht):

- 139 swimmers: 80 Resident, 59 Non resident
- Recommend Docusign for next year's registration as it would make final paperwork collection much easier.
- Budgeted for 161- 97Resident 64 Non resident
- Will look into last year's families and see who hasn't registered. Alyse will put ad in Signal calling for new families, and will mention Time Trial date 5/21/16.

Treasurer:(Jackie Byrd)

- Budget review, slightly under secondary to lower registration numbers.
- County caps and tshirts purchased, paid DCSL insurance, website domain fee paid.
- At the end of April, Jackie will put out invoices, outstanding fees will be due 6/1/16.

Boosters: (Tess Wendler & Erin James)

- Event Calendar finalized and is being given out at pool and is available on our website. Tess to get Donna a copy.
- Suit fittings at pool, last day is 4/13/16. Families that do not order by 4/13 will have to do it all online. Can be returned but will be charged 20% restocking fee. Apparel will be out at Parent Meeting on 4/15/16. If you are getting a shirt from Erin to wear to Parent Meeting, bring your money Friday.
- Giants tickets- 19 reserved, 31 left and will be at Parent Mtg. \$40
- Potluck sign to be put up on pool bulletin board, and another email will go out.
- Lanyards will be bought for \$1 and sold for \$5 for pins. Erin suggests we make a pin for Crossings Challenge.

Fundraising:(Robin Lewis)

- Need 23 more families to pay fundraising fee to hit budgeted number.
- Fundraising overview handout given. See attached.
- \$150 profit on vendor event.
- Sponsors-please ask around to businesses you know. Will hang signs over scoreboard for sponsors.
- Casino Night: Casino vendor will set up for \$1200-poker only. Needs \$200 deposit to hold our spot. Carnival games instead of casino games(very low expense.) Can use donated raffle prizes to offset expense of prizes. If you have other ideas for games let Robin know.

- Alcohol at Casino Night: Cheapest option is BYOB. Robin to give a summary of alcohol plan(how you bring it in, how you serve it) to CHOA.
- Donna Glover- contract for Casino Night needs to be signed. Donna to invoice us for security fee.
- Casino ticket sales-encourage everyone to ask friends and family to buy tickets. Swim team families will be given time to buy their second ticket prior to opening it up to public.
- Casino Night Clean up: We need to get cleaner for that night.

Meet Director:(Tony Washmera & Erik Oberbruner)

- Oksana requesting to do fundraising program for Crossings Challenge as 50% of her job assignment. Maybe Elaine Woo could do 50% of her assignment to solicit fundraising donations for Casino Night Silent Auction if she meets a \$\$ goal-performance expectations(set by Robin.)
- Job Committees: Lindsay working on officials spreadsheet(has 6 or 7 on team.)
- Kitchen purchaser to use Box.com for buying food and they deliver, but don't sell meat. Still need kitchen committee. Maybe caution tape along walls to discourage kids climbing. To be brought up at Parent Mtg.
- Need propane, hardware to hang scoreboard, big griddle to be purchased on Amazon, restocking First Aid, caution tape, pylons(donation.)
- Alyse: Concern with kids climbing on the cement walls, playing kick ball and having ball go into pool. Signage on wall?
- Data desk tent to go up this weekend.

IT Director:(Alyse Lustig)

- Monitor in shed for Adrian to use for video clips during practice if needed.
- Meredith to cover for Alyse for Parent Info Night on Friday.

Directors:(Matt McCloskey & Matt Dobbs)

- Jakob Wooldridge is assistant coach, a lot of spirit to bring to team. Goes to UNLV and will be here around middle of May. Marissa DeMeo assistant coach.
- Troy Beckon, Zac Byrd, Grace Soderlund, Katrina Chavez, Lucy Marigold, Grant Seilman, Caitlin Henzie, Hannah Williams, Olivia Wirig, Mateo Etcheveste
- CHOA: Changes to operating procedures don't need CHOA approval. Charter changes will include Executive team(leadership) Director, Director Elect, Secretary, Treasurer, Meet Director will make up the Executive Team. Charter

changes need to be approved by CHOA. Total count of non residents cannot exceed 49%. Some exceptions in age groups that have low attendance. 15/18 year old age group is exempt as we need as many 15/18's as we can get. Will need to work on rewording our charter at May meeting. We may request the option to come to CHOA if we need to allow more non residents to fill an age group.

- Crossings Challenge-increase in insurance for CC will be incrementally added to team fees to participate in CC as it is a very large fee and we can't recoup that this year especially since invites with price points have been sent out. Maybe we move to splash fee+event fee instead of a flat fee. Most all invitationals are set up this way except Pentathlon which is a flat fee because every swimmer is signed up to swim every event.
- Motion: increase swimmer fees by \$3 this year for Crossings Challenge, 2nd: Tony Washmera, all in favor, approved.
- Matt Dobbs to put a parent handout for Friday evening with bullet points for pool rules, send out an email.

Motion to Adjourn: Motion: Matt McCloskey, 2nd: Tony Washmera, adjourned @10:10pm.

Next meeting is May 11, 2016

COMMITTEE CERTIFICATION

I, Meredith Fruchtenicht Secretary
(Committee Member's Name) (Office Held)

of the Walnut Country Swim Team do hereby certify that the foregoing is a true and correct copy of the Minutes of the Walnut Country Swim Team Committee Meeting held on 4/12/16 as approved by the attending Committee Members.

Signature: M. Fruchtenicht
Date: 4/12/16