

# CHOA Landscape Committee Meeting Minutes – Draft

**Date:** June 6, 2017 - 7:00 p.m.

Location: Business Office

Members Present: Todd Peterson (Chairman), Carol Collins, Larissa Galanti, Hadas Trost, Cherree Peterson

Members Absent: Tom Collins, Gila Sagy, Rex Malmstrom

Also Present: Pat Magee (Collins Management), Tom Sweeney (Landscape Care Co.)

**Called to order:** 7:02 p.m.

**Homeowner Comments:** (None)

## **Review & Approval of Minutes from Prior Meeting(s)**

**Motion:** (Hadas/Carol) Motion to approve April 4, 2017, minutes (Unanimously Passed)

## **Committee Chair – General Update (T. Peterson)**

1. Chairman – General Updates & Business
  - a. 2017 Project Initiatives – Updates
    - i. Central Greenbelt Irrigation Upgrades
      1. Complete, subject to refinement as Landscape Care has been fine-tuning system
      2. Chairman requested Pat to provide total costs when complete for budget management
    - ii. East Entrance Planting Proposal at Sign
      1. Complete
      2. Chairman requested Pat to provide total costs when complete for budget management
    - iii. South Slope & Central Well Maintenance
      1. Chairman requested Pat to request work schedule from vendor
      2. Chairman requested Pat to request specific dates and timeline of work for fuse problems from vendor
    - iv. West Entrance Planting Proposal
      1. Tom will revise proposal with fewer plants
      2. Design to create same sweep and feel as East Entrance sign area with same perennial plants and magnolia tree

**Motion:** (Todd/Hadas) Recommend to BOD to approve conceptual plan and plants with proposal not to exceed \$6,100.00 subject to full committee review and vote via e-mail (Motion withdrawn due to lack of consensus)

**Motion:** (Cherree/Hadas) Recommend to BOD to approve conceptual plan and plants with proposal not to exceed \$6,100.00 subject to full committee review via e-mail and members to submit approval/disapproval only by Wednesday, June 14 (Unanimously Passed)

- v. South Slope Upgrades – Areas 5-7
  1. High-level review of first draft of plans and general recommendation of plants/trees
  2. Schedule walk for deep dive on a Saturday at 9:00 a.m. or a weeknight
    - a. Committee to e-mail Chairman their Saturday/evening availability by Friday, June 9<sup>th</sup>
    - b. Chairman requested all members to attend walk for full committee consensus

## **Committee Member Comments/Discussion**

**Hadas:** Loves the east entrance - it looks great. Inquiry into plants that have died. (Tom will replace them under warranty)

**Larissa:** Inquiry into who paints the utility boxes that are rusted (Pat will look into having PG&E paint them); requested Tom to spray weeds (Tom has been using pre-emergent for weed control and will spot spray soon)

**Cherree:** Followed up on inquiry of when the tree trimming schedule/walk should be (Chairman tasked Pat to ask vendor if should there be a spring and fall walk for summer and winter trimming vs. one walk a year)

**Next Meeting(s)**: Wednesday, July 5, 2017 – 7:00 p.m. (business office) Regular meeting – special date

**Next Walk**: TBD

**Adjourned**: 8:04 p.m.