

Cowell Homeowners Association
Walnut Country Swim Team Committee Meeting Minutes
Tuesday, December 11, 2018

Present: M. Buchanan (CHOA), C. Louie, T. Washmera, N. Washmera, M. Ulicki, G. Davey, T. Tadiar (Lindquist), K. Kindorf, L. Navas and A. Nonaka

1.) Call to Order: 7:11 p.m.

2.) Homeowner's Open Forum: No homeowners present.

3.) Approval of Minutes – September and October: Motion to approve the November regular meeting minutes and September and November Executive minutes.

(N. Washmera/Gina Davey) – regular minutes, motion carried.

(N. Washmera / C. Louie) – September and November executive minutes, T. Washmera and M. Buchanan abstain. Date correction from Tuesday to Thursday on November Executive Minutes. Motion carried.

4.) CHOA Update – Marc Buchanan:

- A. Sept and Oct meeting minutes were accepted by CHOA and the calendar has been submitted.
- B. Addition of T. Tadiar and L. Navas to the WCST committee were accepted.
- C. Charter has been submitted for a change. There was a change on the clubhouse usage. Clubhouse usage for 6 events annually rather than 5 events were submitted. WCST can use the clubhouse with CHOAs approval.
- D. T. Washmera mentions that the term that the CHOA swim committee person/swim team liaison was removed. Also, the recommendation of IT director removal was approved.
- E. Changes to the Coach job description – 4th bullet point under job expectations and requirements “act as a spirited role model of the team...” was removed as it was redundant. – See copies provided by C. Louie
- F. C. Louie adds that the recommendations were approved of nonresident 25% was changed to a fee for nonresidents.

5.) Director:

- A. Names for Meet Director
 - a. Motion to reinstate Andy Nonaka (T. Tadiar/T. Washmera). Motion carried.
 - b. A. Nonaka can start participating but not in an official capacity until the CHOA Board has the official meeting with a formal approval.
- B. Coach applications
 - a. WCST will narrow down applicants to the top 2 Head Coach candidates, which are then brought to CHOA liaison. Assistant Coaches are selected by CHOA from a list provided by WCST.
- C. Spring Clinic
 - a. Although not an official part of the team, WCST is approved for a Spring Clinic. In the past Adrian Lohse paid all expenses and took care of all aspects of the Clinic. When the finances were merged with WCST, all paperwork and payments went through WCST. However, Adrian Lohse took care of pricing and hiring of his assistant Coaches. WCST does not subsidize for the clinics and the Spring Clinic coach will need to oversee this. It is recommended to cap each age group and possibly hold two 45-minute sessions instead of the 3 sessions. This all depends on the number of swimmers as it has been around 60 swimmers in the past.
 - b. M. Buchanan recommends that WCST put together a Spring Clinic as it will help show good faith to the community. The cost may be able to be appealed by CHOA.
 - i. Spring Clinic pool use fee is \$2,792.00 – WCST picks up this fee. This does not include the insurance fee. D. Glover and M. Weinmann will look in to seeing if the insurance during Spring Clinic is covered under the general WCST insurance fee through CHOA. M. Buchanan will work with Rhi.
 - ii. M. Buchanan requests a proposal of the cost so he can bring to the CHOA Board for some considerations that way it's prepared for the CHOA January meeting.

6.) Director Elect:

- A. Feedback from Cookies and Cocoa event
 - a. Coach Adrian's resignation without notice caused panic and relief within the membership. Those in attendance at the Cookies and Cocoa event expressed appreciation being informed. Families asked where the money goes and that they would like to see a P&L report if it is public information. People have been receptive to the new fundraising fee and have even made suggestions. The Signal mentions some information regarding expenses. In addition, Collins Mgmt. sends out a financials packet annually to residents. There is a WCST line item, but it's not broken down. If people want to find this information out, they can attend a Board meeting. G. Davey suggests that we list out where the funds go such as fees, ribbons, t-shirt, etc. This list will also allow WCST to be on the same page when responding to members' inquiries. A. Nonaka suggests that we can use the same category names that are listed on the WCST financial reports.

7.) Finance – Treasurer:

- A. Registration for 2019
 - a. There will be a new Lap-A-Thon deposit this year. As the registration is underway, the fees may have to change dependent upon number of swimmers. \$100 check for jobs and \$100 per swimmer for the Lap-A-Thon deposit / Fundraising fee. Families may request to have their Lap-A-Thon deposit(s) cashed and not fundraise.
 - b. Once approved by CHOA, A. Nonaka will get in Team Unify system to oversee the jobs sign-up incentive.
 - c. CHOA may write contracts for head Coach with an incentive clause (providing additional bonus) may help recruit more.
 - d. Confirmed families not returning (20 swimmers): 3 families moved to year-round team, 1 family has moved, 1 is quitting swimming, 4 families are following Arian Lohse and 1 family is aging out. More families left last year than joined the team. The team will be losing out on approximately \$10,000 with all the families leaving. The majority of those not returning are residents.
 - e. 13 families (26 swimmers) are undecided if they are coming back to WCST. Reasons are: 1) due to uncertainty over the last 4 months, 2) families indifferent about being on the team plus Coach leaving does not help and 3) with friends staying together means that if 1 leaves the team, then the whole group leaves.

8.) Boosters:

- A. Updates
 - a. Swimsuit timeline – the fit kit will be available during the ice cream social and will be available through Spring Clinics (60 days).
 - i. If suits are ordered by 4/12/19, then they will be in time for the first meet. It's not necessary for suits for time trials. This way, fit kits are available the first week of practice.
 - ii. N. Washmera suggests that giving out new suits during the Lap-A-Thon.
 - iii. G. Davey mentions that WCST was almost charged for a missing suit from last year. We need to make sure that all suits are returned this year.
 - b. Updates
 - i. First apparel order will be at the ice cream social. This who want to order can bring their check books
 - ii. G. Davey and K. Kindorf will go through the Booster closet once key fobs work. M. Buchanan said that anyone who has keys that don't work, to see Steven in the clubhouse.
 - iii. With regards to the fliers that will be passed around The Crossings, 1200 white color copies are \$487.20 or 600 bright orange and 600 bright blue copies are \$111.16 at Staples. CHOA has a Staples account which can bring the price down.
 - iv. The new family meeting after the general informational meeting will be helpful again this year.

9.) Fundraisers:

- A. Chili Cook Off
 - a. Last year's sign used for the Chili Cook off was damaged due to the rain. If the budget allows for it, WCST should purchase new banners that are more permanent. Fundraisers will use "NextDoor" to post community events such as the chili cookoff. Chili Cook Off will be on January 27, 2019.
 - b. G. Davey requests that Sponsorship guidelines be sent out. In addition, the eSignal document that mentions the team's accomplishment and sponsors can be used as a recruiting tool.

Motion to Adjourn: It was moved and seconded (T. Washmera/G. Davey) to adjourn the regular meeting at 8:47p.m. Motion carried.

Next WCST Committee meeting is: 01/15/2019

COMMITTEE CERTIFICATION

I, _____ **Secretary**
(Committee Member's Name) (Office Held)

of the Walnut Country Swim Team do hereby certify that the foregoing is a true and correct copy of the Minutes of the Walnut Country Swim Team Committee Meeting held on December 11, 2018 as approved by the attending Committee Members.

Signature:
Date: