

**Notice of Meeting**  
*of the*  
**Cowell Homeowners Association, Inc.**  
**Board of Directors**

*on*  
**February 27<sup>th</sup>, 2020 at 7:00pm**

*located at the*  
**Cowell HOA Business Office**  
**4498 Lawson Ct, Concord CA**

The Board will be meeting in Executive session at 6:00 pm to discuss litigation, contract formation, member discipline, personnel issues, payments plans and collections or foreclosures. As a reminder, Executive Session meetings are closed to the membership per Civil Code §4935 due to the sensitive nature of the items discussed.

# Board Meeting Agenda

- I. Call to Order**
- II. Third Party Presentation/Discussion**
  - a. Tom Sweeney with Landscape Care Co.
- III. Homeowner's Open Forum**
- IV. Approval of Minutes**
  - a. Minutes from January 23<sup>rd</sup>, 2020 Board of Directors Meeting
- V. Committee Reports**
  - a. Architectural Committee Report
  - b. Tennis Report
- VI. Financials**
  - a. Treasurer's Report
  - b. Financials as of January, 2020
  - c. Record Lien Approval (if needed)
- VII. New Business/Action & Discussion Items**
  - a. Fund Transfers / Reserve Transfer Procedure
  - b. 2020 Pool Schedule
  - c. SB 323 – New Election Law and Election Rules / Inspector of Elections Discussion
  - d. Spring Festival Discussion
  - e. Clubhouse Reservation Process
    - i. Discussion of Online Calendar/Reservation System
  - f. Shared Common Area Fence Reimbursement Request Update
  - g. Outdoor Exercise Center/Equipment & Drinking Fountain Discussion
  - h. Architectural & Landscape Committees
    - i. Member Appointment (if needed)
- VIII. Adjournment**

**The Board will be meeting in Executive session at 6:00pm to discuss litigation, contract formation, member discipline, personnel issues, payments plans and collections or foreclosures, including the following items:**

- a. Clubhouse Rec Director Position
- b. Clubhouse Employee Discussion
- c. Discussion related to previous WCST litigation and legal issues