

COWELL HOMEOWNERS ASSOCIATION

Architectural Committee Meeting • Thursday, July 16th, 2020

COMMITTEE MEETING MINUTES

Members Present	Ken Dixon	Committee Chairman
	Dave Stelter	Committee Member
	Stephen Bath	Committee Member
	Doug Espland	Committee Member
	Michael Liebe	Committee Member
	Barb Whysong	Committee Member
Others in Attendance	Bill Mazza of Common Interest Management Services	
Meeting Location	Teleconference	

CALL TO ORDER

The meeting was called to order at 6:30pm. It was determined that a quorum was present.

MINUTES FROM THE PREVIOUS MEETING

A motion was made and seconded to approve the minutes from the June 18th, 2020 Architectural Committee meeting. **The motion carried unanimously.**

OPEN APPLICATIONS

4480 Sweet Shrub Ct: Front Yard/Exterior Modifications

A motion was made and seconded to approve the Architectural Application for 4480 Sweet Shrub Ct contingent upon the artificial turf installation being subject to the General Manager's approval subject to the Association's guidelines, and the retaining all maintaining an 18" setback from the sidewalk. **The motion carried unanimously.**

4396 N. Marsh Elder Ct: Exterior Paint

A motion was made and seconded to approve the Architectural Application for 4396 N. Marsh Elder Ct. **The motion carried.**

4401 Marsh Elder Ct: Fence/Landscaping

A motion was made and seconded to approve the Architectural Application for 4401 Marsh Elder Ct provided that the height of the fence not exceed 6' above the level of the patio grade and that the concrete portion of the fence have an architectural finish (stamped, brushed, etc.). **The motion carried unanimously.**

4418 Smoke Tree Ct: Fence/Driveway Modifications

A motion was made and seconded to approve the Architectural Application for 4418 Smoke Tree Ct with the following conditions:

- Removal of the cobble steps leading to the front door walkway is approved
- Concrete driveway is approved to extend to the left edge of the existing cobble steps contingent upon the total hardscape in the front yard not exceeding more than 50% of the front yard materials, and the owner providing appropriate documentation/confirmation of such

The motion carried. Committee Member Liebe abstained.

4406 Sweetbriar Ct: Front Yard/Exterior Modifications and Mailbox

A motion was made and seconded to approve the Architectural Application for 4406 Sweetbriar Ct. **The**

motion carried unanimously.

4409 Smoke Tree Ct: Exterior Paint

A motion was made and seconded to approve the Architectural Application for 4409 Smoke Tree Ct. **The motion carried unanimously.**

4421 Sugar Maple Ct: Front Yard Hardscape

A motion was made and seconded to approve the Architectural Application for 4421 Sugar Maple Ct. **The motion carried unanimously.**

4476 Clear Creek Court: Hot Tub Deck

A motion was made and seconded to approve the Architectural Application for 4476 Clear Creek Ct. **The motion carried unanimously.**

4476 Clear Creek Court: Privacy Fence

A motion was made and seconded to deny the Architectural Application for 4476 Clear Creek Ct for a privacy fence in the backyard. **The motion carried unanimously.** The Architectural Committee directed management to suggest to the owner that vegetation or a 12" lattice be utilized as an alternative.

PRE-APPROVED APPLICATIONS

4406 Sweetbriar Ct: Exterior Paint

Application approved by General Manager as it fell within the pre-approved guidelines.

4479 Clear Creek Ct: Fence Replacement

Application was approved by the Committee via email as the project was time sensitive.

SIGNAL TOPIC

The Committee discussed potential topics for the August *Signal*, which will be drafted by Chairman Dixon.

OUTSTANDING VIOLATIONS

The Committee discussed outstanding violations, including those it thought necessary to be called to a hearing in front of the Board of Directors.

MOTION TO ADJOURN

There being no further business and no objections, a motion was unanimously carried to adjourn the meeting at 8:35pm.

COMMITTEE CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Minutes of the Cowell Homeowners Association, Inc. Architectural Committee meeting as approved by the attending Committee Members:

Ken Dixon
Member's Name

Ken Dixon
Signature

Chairman
Position / Title

10-14-20
Date