

# COWELL HOMEOWNERS ASSOCIATION, INC.

Architectural Committee Meeting • Thursday, October 15<sup>th</sup>, 2020

## COMMITTEE MEETING MINUTES

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<b>Members Present</b>	Ken Dixon	Committee Chairman
	Stephen Bath	Committee Member
	Doug Espland	Committee Member
	Koki Ichiroku	Committee Member
	Michael Liebe	Committee Member
	Dave Stelter	Committee Member
	Barbara Whysong	Committee Member

**Others in Attendance** Bill Mazza of Common Interest Management Services

**Meeting Location** Teleconference

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### CALL TO ORDER

The meeting was called to order at 6:06pm. It was determined that a quorum was present. Committee Member Bath was not present.

### MINUTES FROM THE PREVIOUS MEETING

A motion was made and seconded to approve the minutes from the September 17<sup>th</sup>, 2020 Architectural Committee meeting with the addition of mentioning that Koki Ichiroku was present as a prospective Committee member. **The motion carried unanimously.**

### OPEN APPLICATIONS

#### **4480 Buckthorn Ct: Front Yard Hardscape**

A motion was made and seconded to approve the Architectural Application for 4480 Buckthorn Ct. **The motion carried unanimously.** The owner was present and indicated that the color of the concrete will differ from the pictures provided – the final concrete will be a lighter, more standard color.

#### **4485 Juneberry Ct: Front Yard Hardscape**

A motion was made and seconded to approve the Architectural Application for 4485 Juneberry Ct. **The motion carried unanimously.**

#### **4394 N. Willow Glen Ct: Fence Replacement**

A motion was made and seconded to approve the Architectural Application for 4394 N. Willow Glen Ct. **The motion carried unanimously.**

#### **4407 Marsh Elder Ct: Front Porch Wood Beam Removal**

A motion was made and seconded to approve the Architectural Application for 4407 Marsh Elder Ct. **The motion carried unanimously.**

Committee Member Bath joined the meeting at this point.

### PRE-APPROVED APPLICATIONS

#### **4405 Striped Maple Ct: Exterior Paint**

Application approved by General Manager as it fell within the pre-approved guidelines.

#### **4407 Hock Maple Ct: Exterior Paint**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4480 Barberry Ct: Roof Replacement**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4480 Barberry Ct: Exterior Paint**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4492 Pitch Pine Ct: Roof Replacement**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4420 Marsh Elder Ct: Fence Replacement & Gutter Installation**

Application was approved by the Committee via email as it was mistakenly not included in the packet for review at the following meeting.

COMMITTEE DISCUSSION

The Committee discussed several open violations as well as the topic for the upcoming November *Signal*. Additionally, since Committee Member Ichiroku was been officially appointed by the Board, the Committee went over the Inspection Sectors. Committee Member Ichiroku was given his own sector starting in December and will shadow other Committee Members on their November inspections. No change was made to the total number of Inspection Sectors, which remains at 8.

MOTION TO ADJOURN

There being no further business and no objections, a motion was unanimously carried to adjourn the meeting at 7:47pm.

COMMITTEE CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Minutes of the Cowell Homeowners Association, Inc. Architectural Committee meeting as approved by the attending Committee Members:

Ken Dixon  
Member's Name

*Ken Dixon*  
Signature

Chair, Arch. Comm.  
Position / Title

2-19-21  
Date