

# COWELL HOMEOWNERS ASSOCIATION, INC.

Architectural Committee Meeting • Thursday, October 21<sup>st</sup>, 2021

## COMMITTEE MEETING MINUTES

---

<b>Members Present</b>	Ken Dixon Stephen Bath Koki Ichiroku Michael Liebe	Committee Chairman Committee Member Committee Member Committee Member
<b>Others in Attendance</b>	Bill Mazza of Common Interest Management Services	
<b>Meeting Location</b>	Teleconference	

---

### CALL TO ORDER

The meeting was called to order at 6:01pm. It was determined that a quorum was present.

### MINUTES FROM THE PREVIOUS MEETING

A motion was made and seconded to approve the minutes from the August 29<sup>th</sup>, 2021 Architectural Committee meeting. **The motion carried.** Committee Member Liebe abstained as he was not present for this meeting.

### OPEN APPLICATIONS

#### **4421 Spoonwood Ct: Second Story House Addition**

At a previous meeting, this owner was given approval for a 2<sup>nd</sup> story addition contingent upon the owner submitting the project's final design to the Association for approval. The owner has since confirmed the project's final design worked out with the city of Concord in the permitting application process and is now submitting this design to the Association for approval. A motion was made and seconded to approve the Architectural Application for 4421 Spoonwood Ct. **The motion carried unanimously.**

#### **4408 Sugarland Ct: Replacement Mailbox**

A motion was made and seconded to deny the Architectural Application for 4408 Sugarland Ct, as the Committee believes that the mailbox's design and style is not in keeping with the community's architecture and aesthetic. **The motion carried unanimously.**

#### **4412 Prairie Willow Ct: Garage Door**

A motion was made and seconded to approve the Architectural Application for 4412 Prairie Willow Ct. **The motion carried unanimously.**

#### **4415 Spoonwood Ct: Driveway and Walkway Concrete Replacement**

A motion was made and seconded to approve the Architectural Application for 4415 Spoonwood Ct. **The motion carried unanimously.**

#### **4477 Barberry Ct: Driveway and Walkway Replacement**

A motion was made and seconded to approve the Architectural Application for 4477 Barberry Ct. **The motion carried unanimously.**

### PRE-APPROVED APPLICATIONS

#### **4372 Arrowwood Circle: Solar Panels**

Application approved by General Manager as it fell within the pre-approved guidelines.

#### **4397 N. Canoe Birch Ct: Exterior Paint**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4404 Sweetbriar Ct: Solar Panels**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4461 Pinon Ct: Exterior Paint**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4480 Leatherwood Ct: Solar Panels & Roof Replacement**

Application approved by General Manager as it fell within the pre-approved guidelines.

**4490 Sheepberry Ct: Exterior Paint**

Application approved by General Manager as it fell within the pre-approved guidelines.

DISCUSSION ITEMS

**Violation Extension: 4403 Weeping Spruce Ct**

The Architectural Committee reviewed a request from the owner of 4403 Weeping Spruce Ct to provide an extension for palm tree trimming. A motion was made and seconded to approve an extension for this work until October 1, 2022, provided that if the work is not completed by this date the owner will be called to a disciplinary hearing in front of the Board. **The motion carried unanimously.**

MOTION TO ADJOURN

There being no further business and no objections, a motion was unanimously carried to adjourn the meeting at 7:05pm.

COMMITTEE CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Minutes of the Cowell Homeowners Association, Inc. Architectural Committee meeting as approved by the attending Committee Members:

Ken Dixon  
Member's Name

*Ken Dixon*  
Signature

Chairman, Arch. Comm.  
Position / Title

2-17-22  
Date