4498 Lawson Ct • 925-687-9961 • businessoffice@walnutcountry.com • www.walnutcountry.com

Notice of Meeting

of the

Cowell Homeowners Association, Inc. Board of Directors

on

September 22nd, 2022 *at* 7:00pm

via video/teleconference

Due to the ongoing Coronavirus/COVID-19 concerns, this meeting will be held via teleconference. We will utilize the Zoom app, and homeowners can join via the Zoom software on any computer, iOS, or Android device. Homeowners are also able to call in using a phone by dialing the number below. Comments during the Open Forum will be taken in real time from those joining via Zoom directly. If you need assistance accessing the meeting via Zoom, contact the General Manager at 925-687-9961, or use the "If Joining by Phone" option below to join the meeting using a standard telephone or cell phone.

The Board will be meeting in Executive session on September 22nd, 2022 at 6:00 pm to discuss legal issues, contract formation, member discipline, personnel and employee issues, payments plans and collections or foreclosures. As a reminder, Executive Session meetings are closed to the membership per Civil Code §4935 due to the sensitive nature of the items discussed.

If Joining Using Zoom (App or Software)

Zoom Link: <u>https://zoom.us/j/95193432247</u> Passcode: 979626

If Joining by Phone

Phone: 669-900-9128 Meeting ID: 951 9343 2247 Passcode: 979626

Managed by **Common Interest Management Services** 315 Diablo Road, Suite 221 | Danville, CA 94526 | 925-743-3080 4498 Lawson Ct • 925-687-9961 • businessoffice@walnutcountry.com • www.walnutcountry.com

Board Meeting Agenda

I. Homeowner's Open Forum

II. Approval of Minutes

a. Minutes from the August 25th, 2022 Board Meeting

III. Reports

a. Committee/GM Reports

IV. Financials

- a. Treasurer's Report & Delinquent Accounts/Record Lien Approval (if needed)
- b. Review Financials as of August 2022

V. New Business/Action & Discussion Items

- a. IRS Revenue Ruling 70-604 Resolution
- b. Main Pool Schedule
- c. South Slope Well Discussion
- d. City of Concord Thanksgiving 5k Run Course Update
- e. Drinking Fountain by Tennis Courts
- f. Rental Request Procedures
- g. Memorial Plaque Discussion
- h. Clubhouse Bathroom Discussion

VI. Standing Items

- a. Rental Requests
- b. Association Committees
- c. Late Fee Waiver Requests
- d. In-Person Meetings

VII. Good of the Order – Director Comments

The Board will be meeting in Executive session at 6:00pm to discuss potential legal action, contract formation, member discipline, personnel issues, payment plans and collections or foreclosures, including but not limited to the following items:

- a. Personnel issues
- b. Homeowner discipline
- c. Third party vendor contracts