

COWELL HOMEOWNERS ASSOCIATION, INC.

Architectural Committee Meeting • Thursday, November 17th, 2022

COMMITTEE MEETING MINUTES

Members Present	Ken Dixon Tim Delony Koki Ichiroku Michael Liebe	Committee Chairman Committee Member Committee Member Committee Member
Members Absent	Doug Espland Stephen Bath	Committee Member Committee Member
Others in Attendance	Bill Mazza of Common Interest Management Services	
Meeting Location	Teleconference	

CALL TO ORDER

The meeting was called to order at 6:03pm. It was determined that a quorum was present.

MINUTES FROM THE PREVIOUS MEETING

No minutes to approve as the October meeting was cancelled due to a lack of quorum.

OPEN APPLICATIONS

4474 Hock Maple Ct: Front Yard Modifications

A motion was made and seconded to approve the Architectural Application for 4474 Hock Maple Ct. **The motion carried unanimously.**

APPLICATIONS APPROVED VIA EMAIL

4405 Water Oak Ct: Driveway Extension

Application approved by a majority of the Committee via email in lieu of the regular October meeting.

4650 N. Larwin Ave: Backyard Pergola

Application approved by a majority of the Committee via email in lieu of the regular October meeting.

4403 Weeping Spruce Ct: Roof Entry Removal

Application approved by a majority of the Committee via email in lieu of the regular October meeting.

APPLICATIONS DENIED VIA EMAIL

4697 S. Larwin Ave: Front Yard Retaining Wall

Application denied by a majority of the Architectural Committee via email in lieu of the regular October meeting due to a lack of information in the application. Request that the application be resubmitted with the missing or requested information.

PRE-APPROVED APPLICATIONS - OCTOBER

4423 Winterberry Ct: Driveway & Pavers

Application approved by the General Manager as it fell within the pre-approved guidelines.

4483 Barberry Ct: Exterior Paint

Application approved by the General Manager as it fell within the pre-approved guidelines.

4499 Sheepberry Ct: Window Retrofit

Application approved by the General Manager as it fell within the pre-approved guidelines.

4697 S. Larwin Ave: Roof & Exterior Paint

Application approved by the General Manager as it fell within the pre-approved guidelines.

PRE-APPROVED APPLICATIONS - NOVEMBER

4306 N. Larwin Ave: Solar Panels

Application approved by the General Manager as it fell within the pre-approved guidelines.

4401 Prairie Willow Ct: Fence Replacement (Like-for-Like)

Application approved by the General Manager as it fell within the pre-approved guidelines.

4424 Canoe Birch Ct: Exterior Paint

Application approved by the General Manager as it fell within the pre-approved guidelines.

4487 Silverberry Ct: Solar Panels

Application approved by the General Manager as it fell within the pre-approved guidelines.

4689 S. Larwin Ave: Roof Replacement

Application approved by the General Manager as it fell within the pre-approved guidelines.

DISCUSSION ITEMS

Item: Cowell Rd Park Strip

Committee Member Liebe requested that the Committee discuss a particular section of park strip landscaping along Cowell Rd, immediately adjacent to the homes on Arrowwood Circle. Weeds are often visible in this park strip and it is not consistently maintained. The General Manager confirmed that this landscape is property of the city of Concord, who is responsible for maintenance. Committee Chair Dixon volunteered to draft a letter to be sent to the city's Public Works department requesting that they increase maintenance frequency for this area as it is a poor reflection on the surrounding neighborhoods.

MOTION TO ADJOURN

There being no further business and no objections, a motion was unanimously carried to adjourn the meeting at 6:17pm.

COMMITTEE CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Minutes of the Cowell Homeowners Association, Inc. Architectural Committee meeting as approved by the attending Committee Members:

MICHAEL KINDORF

Member's Name

M. Liebe

Signature

BOARD PRESIDENT

Position / Title

4.27.2023

Date